

# PROJECT MANAGEMENT OFFICE

# SOLUTIONS

Business Driven Project Management





## GET THE MOST OUT OF YOUR PROJECTS AND PROGRAMS WITH BUSINESS DRIVEN PROJECT MANAGEMENT

Looking to stay one step ahead of your competitors? Want to bring your new technology to market quickly? Need to increase your revenue by creating a “killer-product”? We can help.

We deliver business driven project management solutions helping leading technology and innovation companies to reach their targeted product launch on time and on target, renowned for our ability to manage projects and provide creative, practical solutions to business issues.

We offer you Project Management Office (PMO) solutions to suit your business needs, incl. Projects and Programs setup, Project Support functions and Portfolio Management - and if you have a capsized project, we are specialists in recovery of troubled projects.

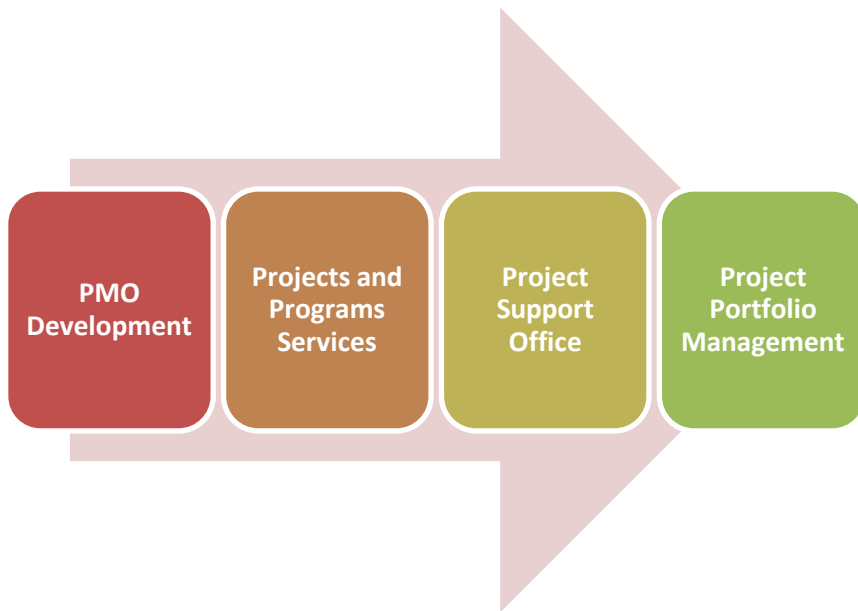
We are a company with more than 25 years of project management experiences working in Africa, Asia, Europe and the Americas.

Let us come into your business and make a health check to see what works and does not work in you projects. You will be amazed at how small changes can make big difference in the improvement of your projects.

Best regards

Carlos De Abreu  
Director

## AREAS WHERE WE AT PMO SOLUTIONS CAN HELP YOUR PROJECT MANAGEMENT BE BUSINESS DRIVEN



## WHAT IS BUSINESS DRIVEN PROJECT MANAGEMENT

Business driven project management is project management and project development that is always aligned with where your business should be heading.

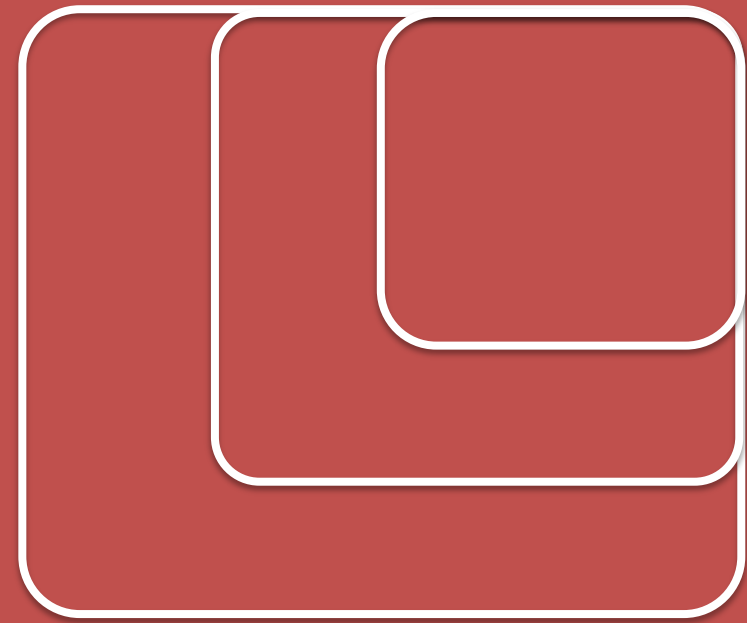
Business driven project management ensures that project managers are always focusing on the areas of their project which are not aligned with the company's objects or long term strategies and work to remove the misalignment or make management aware of it.

Project managers should also be aware of things that could benefit the company and could be added to the project to give the extra benefit.

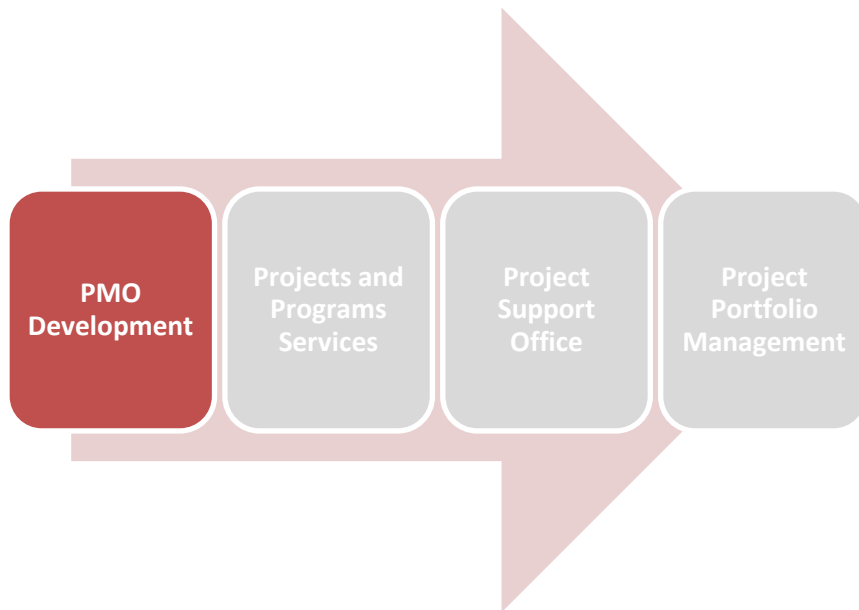
Project managers should understand the business from end to end and have a good network throughout the organisation.

Most of all the project managers should always be focused on getting business results and doing what is best for the company and its customers.

We help companies create a business mind-set within their project management office and among project managers.



# PMO DEVELOPMENT



By creating a Project Management Office (PMO) it will help your company answer the below questions:

- .1. *Is your company investing in the right projects?*
- .2. *Is your company optimizing your project capacity?*
- .3. *How well is your company executing projects?*
- .4. *Can your company absorb all the changes?*
- .5. *Is your company realizing the promised project benefits?*

## WHAT IS PMO DEVELOPMENT

PMO development is helping an organisation realizing their expectation of what their Project Management Office should deliver.

There are various stages of development on the road to project management excellence; our job is help you find the right levels and stages of development that suits your company needs for growth.

## PURPOSE

***The purpose of PMO development is:***

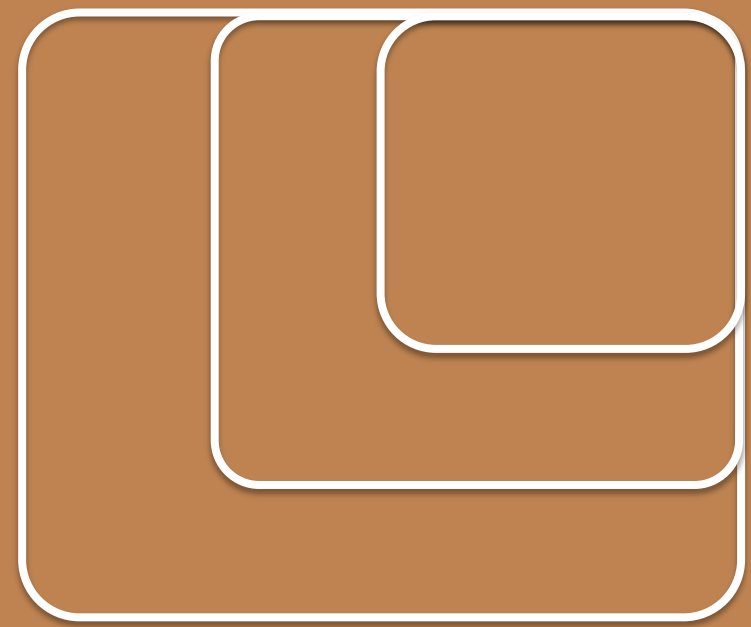
- To Improved quality of project deliverables
- Early identification of project issues, risks, budget overruns, scope changes and etc.
- Knowledge leverage and reuse
- Improved accuracy of estimates
- Improved perceptions of projects within your organization
- Improved people and resource management
- Reduced time to get up to speed on new projects
- Elimination of the thrash (e.g. false starts, self-defeating conflict, indecision) that is so common in failing projects
- Eliminates duplication of data and processes among Project Managers
- Instils a passion for the profession of Project Management's processes, practices, and tools

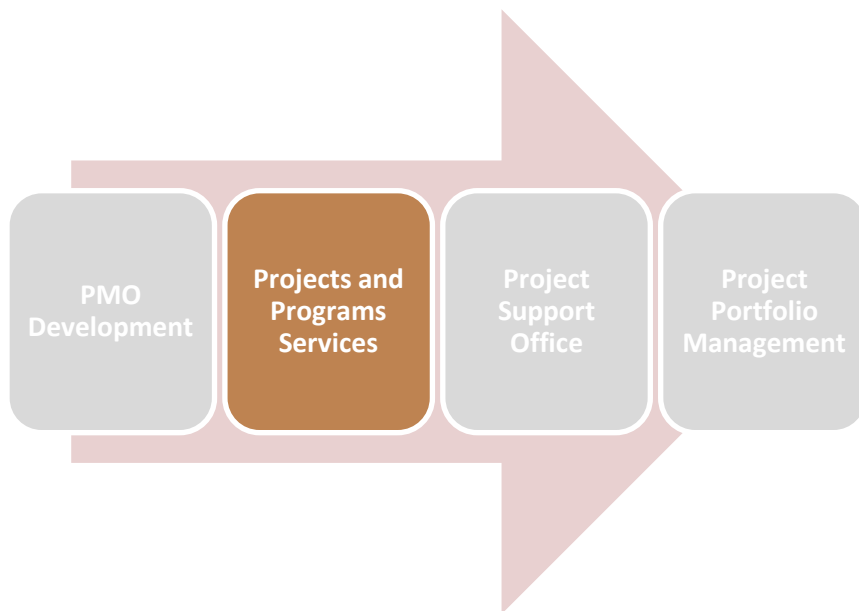
## HOW DO WE DO IT

We help companies do health checks to see what works and does not work in you projects. We also help you develop PMO charters and roadmaps that match business needs for both short term and long term development.

We focus on the three main areas of development:

- Projects and Programs
- Project Support or Project Governance
- Project Portfolio Management





*Business driven project management*

## WHAT IS PROJECTS & PROGRAMS SERVICES

Our Project and Program services cover:

- Hands on project or program management freelancing
- Training and coaching of project managers in daily work
- We also specialise in recovery of troubled projects
- Training in Affordability Management.

## PURPOSE

The ***purpose of Project and Program*** services is to help companies in times of need.

We can support companies with project management in peak periods.

We help recover troubled projects and reduce project overruns.

Training in Affordability Management helps companies to structure cost, time and quality for each element of the project. This often helps companies focus on what brings value in a project and possibly outsource or eliminate that which brings little or no value.

In training of project managers in their project tools it will help their project to be structured and gives the company a baseline for future projects.

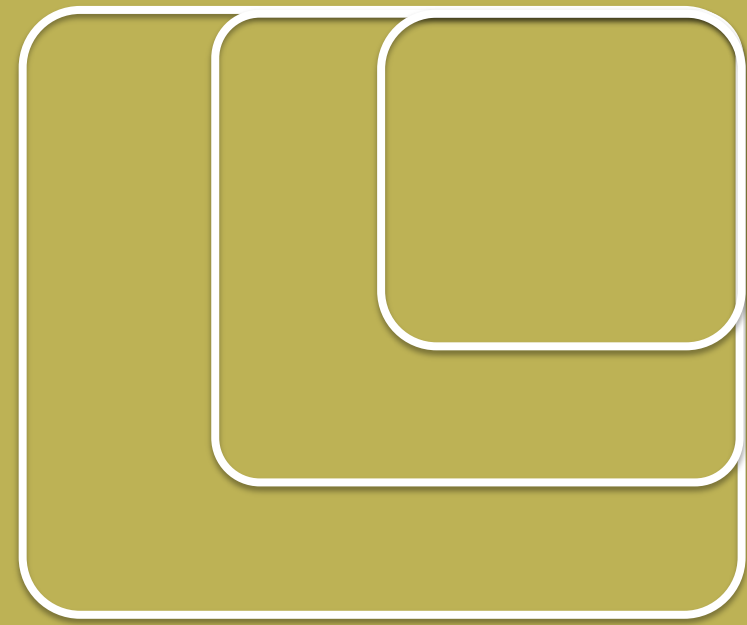
## HOW DO WE DO IT

With more than 25 years of project management experience we can step into any project and structure it to give the required results in a short period of time.

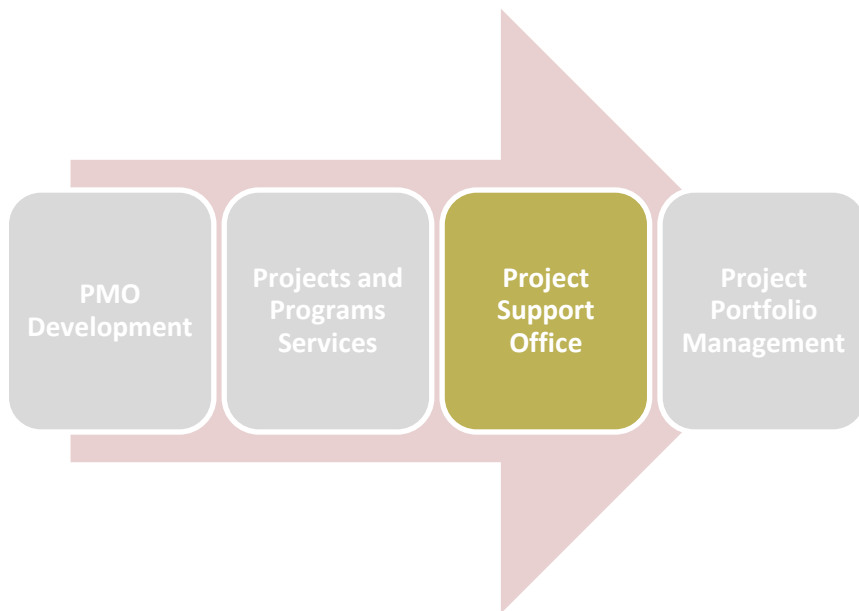
With our analysing technic we can pin point what is missing or needed to get the project(s) back on track.

Training can be tailored to fit into meetings, workshops or class training.

Coaching will focus on daily work and giving direction.







## WHAT IS PROJECT SUPPORT OFFICE

Project Support Office (PSO) is the driving force of projects it includes:

- Project processes
- Methodologies
- And project management tools.

It also includes the project support in the form of project controllers, project auditors; project analyst's and project management assistants.

## PURPOSE

The **purpose of PSO** is often associated with project governance. It is meant to gain project control and project consistency.

It is the cornerstone in building a project excellence organisation.

It helps project managers with tools and processes that work for your organisation.

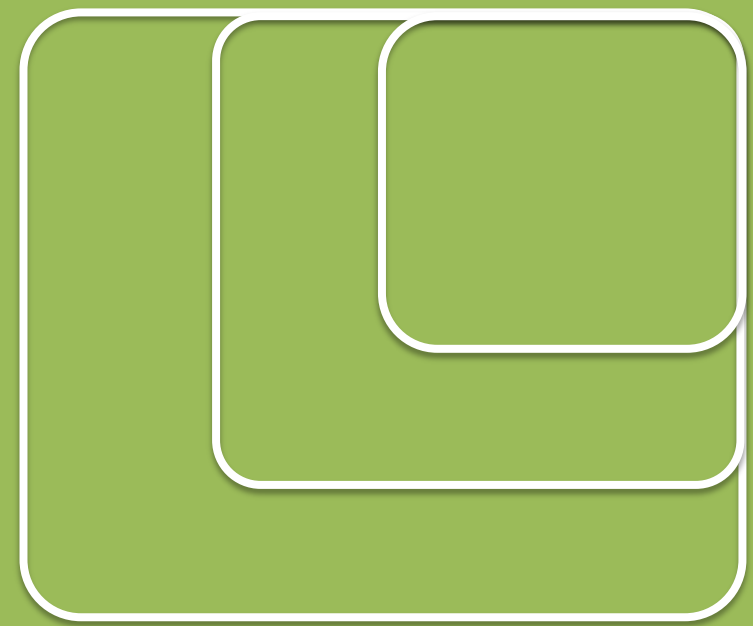
Project support staff should help project managers in the mundane work so as to ensure that project managers focus on leading the people required to give the project results. They also ensure that project managers follow the processes and use the tools given.

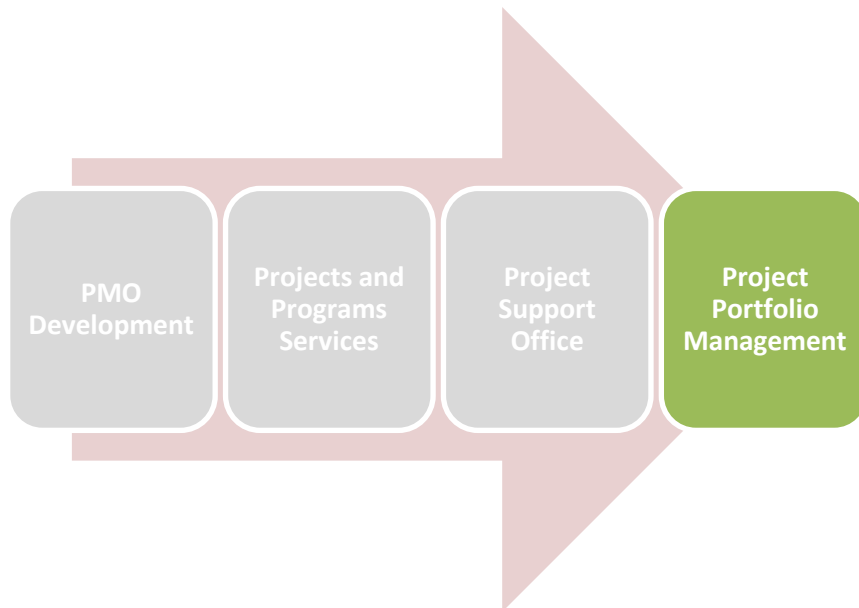
## HOW DO WE DO IT

We help you with setting up or refreshing your processes, methodology and tools.

We show you how to set-up your Key Performance Indicators (KPI) to measure success.

We also can provide temp project assistants which can come in and help project managers during peak periods or organisations when setting up their PSO.





## WHAT IS PROJECT PORTFOLIO MANAGEMENT

Project Portfolio Management (PPM) is a management process designed to help an organization acquire and view information about all of its projects, then sort and prioritize each project according to certain criteria, such as strategic value, impact on resources, cost, and so on.

## PURPOSE

The ***purpose of PPM*** is similar to the objectives of managing a financial portfolio:

- To create a conscious of all the individual project listings in the portfolio
- To develop a “big picture” view and a deeper understanding of the projects within the portfolio as a whole.
- To allow sensible sorting, prioritising, adding, and removing of items and project from the portfolio based on their costs, benefits, and strategic alignment.
- To allow the portfolio owner to get the best value from resources invested.
- Help companies understand their resource capabilities and foresee future required competences.

## HOW DO WE DO IT

We help companies find out where to set focus, how to set-up PPM and get alignment with organization strategy, how to set up measurement points and help you avoid the typical pitfalls most companies make.

***Business Driven Project Management***  
*that will save you money and increase  
organisation growth*

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